

SIGMA BETA DELTA - 2025 SCHOLARSHIP APPLICATION INSTRUCTIONS

The Sigma Beta Delta Scholarship Program annually awards scholarships to qualifying Sigma Beta Delta members for use in their academic studies. Each local chapter may nominate no more than one new qualifying SBD member for a scholarship each academic year. The chapter advisor should submit the name of the nominated SBD member to the SBD Central Office by visiting <https://sigmabetadelta.org/nominate/>. The Scholarship Committee will only evaluate for a scholarship award one new qualifying member nomination from each local chapter in any year. Multiple nominations from a school will disqualify all applications submitted from that school. While need is not the primary consideration in making the award, Sigma Beta Delta would like to know of the students' need if applicable. As part of their personal essay the applicant for the scholarship is asked to explain how the funds, if awarded, will be used to cover future or past educational obligations.

APPLICATION FORM: The Sigma Beta Delta Scholarship Application Form is to be completed by the student nominee. The application must include an accompanying resume and a personal essay. Visit <https://sigmabetadelta.org/student-application>

RECOMMENDATION FORM: The Sigma Beta Delta Scholarship Recommendation Form is to be completed by a member of the business school faculty or college/university administration who best knows the nominee's abilities. Visit <https://sigmabetadelta.org/scholarship-recommendation>

TRANSCRIPTS:

OFFICIAL TRANSCRIPTS from the College/University from which the student is currently enrolled and plans to graduate must be submitted by mail or email directly from the Registrar's Office. SBD will not accept OFFICIAL transcripts that are submitted from anyone other than the Office of the Registrar.

If sending by mail: Send **OFFICIAL** Transcripts postmarked by the **deadline date of April 30, 2025** to
Sigma Beta Delta Scholarship, 3730 Grand Blvd., Brookfield, IL. 60513

If sending electronically: send the email to scholarships@sigmabetadelta.org and include in the subject line:
(Student's Last Name) Scholarship Transcripts. All **Official** transcripts being sent by email must be time-stamped by our email system no later than the **deadline date of April 30, 2025, 11:59 PM CST**.

UNOFFICIAL TRANSCRIPTS covering the student's complete collegiate career must be submitted if there has been attendance at more than one institution.

Who is eligible to compete for the SBD Scholarships?

The objective of the scholarship is to recognize and honor the academic achievement of undergraduate and graduate members of Sigma Beta Delta. Any SBD member or student who will be or has been invited to become a member during the current or previous academic year and is enrolled as a full-time student in the year in which nominated is eligible to compete in the SBD Scholarship Program. In the case of a nominee who will be invited to join Sigma Beta Delta during this academic year, the Scholarship award will be contingent upon acceptance of the membership invitation.

How do local chapters select their nominee?

Local chapters may set their own procedures for selecting their nominee. However, Sigma Beta Delta requires each chapter to use the standard criteria contained herein for the Scholarship program, including the Scholarship Application Form and the Scholarship Recommendation Form. Each chapter will nominate only one member from their local chapter and forward only that applicant's name to the SBD Central Office to be considered for an award. Visit <https://sigmabetadelta.org/nominate/>.

Check the Status of Your Scholarship Packets Online

The status of the scholarship application, information regarding receipt of required submissions, will be available to the nominated SBD member online at <https://sigmabetadelta.org/scholarship-status>. It is the student's responsibility to make sure that all submissions are received by the deadline.

Completed Scholarship Application Packet includes the following:

1. Scholarship Application Form, Personal Essay and Resume (See APPLICATION FORM section above)
2. Scholarship Recommendation Form (See RECOMMENDATION FORM section above)
3. Request Official transcript and others as required (see TRANSCRIPTS section above)

Award Distribution

Award recipients will be announced in August. After confirming receipt of a photo and photo release form, a check will be made out in the recipient's name and mailed to the student's Faculty Advisor for presentation to the student or mailed to the recipient at their permanent address provided in the application. Distribution is to be specified by the chapter's Faculty Advisor on the nominee form.

Questions, please call the SBD Central Office – 708-485-8494 or send an email to scholarships@sigmabetadelta.org
Sigma Beta Delta is an Equal Opportunity Educational Organization.